

## **Illinois Arts Council Agency**

### **Advisory SCORING INFORMATION SHEET – Service (Guests)**

Panelists review and evaluate all applications. The evaluation includes both a scoring system and recorded panel comments based on the entire application package.

Applications are evaluated based on the criteria listed below. All application materials are considered in the review of the application. The bullets under each criterion are examples of issues that may be considered, may not apply to every application, and do not have separate point values. These bullets do not represent the only means of evaluating the criteria and are provided only as a guide.

A panelist may give each application a score of up to 25 points. Each application is individually voted on and the resulting score determines the application's ranking in a given panel. Criteria for panel scoring are the following:

#### **Criteria for panel scoring are the following:**

##### **I. Pursuit of Excellence: 1-5 points**

- quality of programming and its impact on community served
- organization's mission expressed with clarity and purpose
- demonstrates movement towards addressing organizational challenges
- innovation of activities

##### **II. Organizational Capability: 1-5 points**

- evidence of sound management and planning
- demonstrates financial responsibility and evidence of public and private financial support other than its request to the IACA
- demonstrated personnel structure (paid or volunteer) to implement projects and programs
- evidence of ongoing assessment and evaluation

##### **III. Community Involvement: 1-5 points**

*Community is defined as the constituents served by the applicant. This community can be discipline, geographically, or culturally based.*

- accessibility of programming to the community, regardless of race, color, religion, sex, national origin, ancestry, sexual orientation including gender identity, age, marital status, education, military status, unfavorable discharge from the military or status as a protected veteran, citizen status, or disability
- participation of community in organization's activities and planning process
- representation of community served on advisory committees and/or board
- impact of volunteer services on the organization
- impact of in-kind contributions on the organization
- evidence of board support
- other evidence of community contributions

##### **IV. Organization's Impact: 1-5 points**

- impact of programming on community served
- service to areas of Illinois that do not regularly have access to programs offered

**V. Serving Illinois artists and cultural organizations: 1-5 points**

- relevant programming that reaches and is reflective of Illinois artists and cultural organizations
- offers access to information and technical services to enhance the professional lives of Illinois artists and cultural organizations

**The following values are assigned to each numeric spread**

Outstanding	5 points
Excellent	4 points
Good	3 points
Marginal	2 points
Poor	1 point